



CHADDS FORD TOWNSHIP SEWER AUTHORITY  
REGULAR MEETING  
NOVEMBER 15, 2016

Board Members: Mark Stookey  
Dennis Henry  
Robert Lohr  
Ted Mennicke

Not Present: Amanda Konyk

Also Present: Amanda Serock, Township Manager  
Mike Sheridan, Solicitor  
Mike Schneider, Pennoni Associates  
Stan Gober, Delcora  
Valerie Hoxter, Assistant Secretary-Treasurer

#### ANNOUNCEMENTS

Mr. Stookey announced that the Board met in Executive Session immediately prior to this meeting to discuss Personnel items in the 2017 Proposed Budget.

#### MINUTES

Upon motion and second (Mennicke/Henry) the minutes from the September 20, 2016 meeting were approved.

#### PUBLIC COMMENT

There was no public comment.

#### DELCORA

Mr. Gober presented Delcora's written report for the months of September and October 2016. There were no violations at either plant during these months. Mr. Gober informed the Board that Delcora was preparing to winterize the plants.

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## MANAGER

Ms. Serock presented her written report and further updated the Board on the purchase of the Flyght mixer for the Turners Mill plant and the Disc Filter panels for the Ridings plant, which were authorized by the Board at its previous meeting.

## ENGINEER

Mr. Schneider of Pennoni Associates presented the Engineer's written report on behalf of Mr. Leisse. Mr. Schneider further reported on the Liquid Sludge Removal and Disposal bid results and Mr. Leisse's recommendation to award the bid to William P. McGovern, Inc. Ms. Serock reviewed the pricing and contract terms.

Upon motion and second (Henry/Mennicke) the Board passed Resolution 2016-04 approving and awarding the Liquid Sludge Removal and Disposal Bid to William P. McGovern, Inc. and authorizing Mr. Stookey to enter into the contract on behalf of the Authority.

Mr. Schneider reviewed a Draft Timeline for the Act 537 Plan. Mr. Stookey reviewed the Timeline with the Board and asked to have the design and permitting phase added to the Timeline. He further asked to have the Timeline updated and resubmitted to the Board regularly. Mr. Stookey informed the Board that Supervisor Reiner asked him to encourage everyone to look for grant and funding opportunities.

## SOLICITOR

Mr. Sheridan presented his report and informed the Board that he has received the signed affidavit from Joseph Grace attesting to the previous transfer of four (4) EDUs to Parkside Associates (Olde Ridge Village). The affidavit from Parkside Associates has not yet been received.

## ASSISTANT TREASURER

Ms. Hoxter presented the Assistant Treasurer's written report.

Upon motion and second (Mennicke/Henry) the Board approved ACH and check payments for October 2016 in the amount of \$52,144.43.

Upon motion and second (Mennicke/Henry) the Board approved ACH and check payments for November 2016 in the amount of \$104,568.93.

Ms. Hoxter informed the Board that the November 2016 amount requested for approval included the transfer of \$50,000.00 in funds from the DNB checking account to the PLGIT Infrastructure Class Account.



## OLD BUSINESS

There was no old business.

## NEW BUSINESS

Ms. Serock reviewed the 2017 Proposed Budget with the Board. Mr. Stookey asked to change the contribution to the Cash Reserve Fund to zero (\$0.00) in order to help offset the 2017 Pennvest Loan principal payment.

Upon motion and second (Henry/Mennicke) the Board approved the 2017 Proposed Budget as presented with the change in contribution to the Cash Reserve Fund to zero (\$0.00) as requested by Mr. Stookey.

Upon motion and second (Lohr/Henry) the Board passed Resolution 2016-05 to authorize participation in the Pennsylvania Municipalities Pension Trust Participation Agreement.

Upon motion and second (Lohr/Henry) the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Valerie Hoxter  
Assistant Secretary/Treasurer